

**BRYAN BOARD OF PUBLIC AFFAIRS**

**March 19, 2024**

Board of Public Affairs Chairman Karen Ford opened the meeting of the Bryan Board of Public Affairs with the following members present: Annette Schreiner, Richard Long, James Salsbury, and Robert Eyre. Also present were: Director of Utilities Derek Schultz, Human Resources Director Tricia Lyons, Communications Superintendent Joe Ferrell, Water Distribution Supervisor John Caperton, Bryan City Council Member John Betts, and Clerk-Treasurer John Lehner.

Mr. Long moved, Ms. Schreiner seconded, to approve the minutes of the Regular Meeting held on March 5, 2024, as written. Roll call vote: all ayes; nays, none. Motion carried.

Board Chairman Ford offered a statement that based on low viewership and the cost of replacing dated equipment, the Board of Public Affairs and the Bryan City Council will not be reconsidering the use of video recording of meetings. Meetings are open to the public and covered by the newspaper; meeting minutes and audio recordings are available online.

Mr. Long moved, Mr. Salsbury seconded, to accept the Clerk-Treasurer's Report for the month ending February 29, 2024 as submitted by Clerk-Treasurer Lehner. Roll call vote: all ayes; nays, none. Motion carried.

Human Resources Director Lyons presented the Board with a request to reclassify Jimmy Dunning from Operations Manager to Probationary Water Superintendent at an annual rate of \$88,200.00 effective April 1, 2024. Mr. Dunning holds a Class III Water Supply license and has previously held the same position with Bryan Municipal Utilities.

Mr. Salsbury moved, Ms. Schreiner seconded, to approve reclassifying Jimmy Dunning from Operations Manager to Probationary Water Superintendent at an annual rate of \$88,200.00 effective April 1, 2024. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz provided a slide presentation and update on the status of cityofbryan.net email services. There are currently 316 active user accounts, and very few have been added in the last several years. The iMail Server, which is critical to the email service, and the current spam filter (Barracuda) are each at the end of their useful lives and no longer supported. The cost of updating these items is cost prohibitive considering the small number of current users. His recommendation is to amend the Communications Rules and Regulations to discontinue the service and provide customers with a 90-day window to July 31, 2024 to migrate to a new email provider. He offered several suggestions for services customers might select. Further discussion was held. Director of Utilities Schultz was directed to bring an appropriate resolution effecting the

recommended changes to the Bryan Board of Public Affairs meeting scheduled for April 2, 2024.

Director of Utilities Schultz provided a slide presentation and update on the status of all unbilled/free service accounts, including a detailed breakdown of the costs of unbilled services used for municipal and non-municipal purposes. Discussion was held on the 2013 agreement (Ord. No. 38, 2013) to provide unbilled service to the Bard Centennial Fountain on the Courthouse Square, and whether the agreement should be updated to reflect current consumption, or otherwise amended. Director of Utilities Schultz is to gather additional information for future discussion.

Mr. Long moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Board Chairman Ford offered approval and thanks for the updated format of the bills-paid report. Board Member Eyre offered his support for the ongoing provision of unbilled services to the Bard Centennial Fountain, noting its importance as a focal point on the Courthouse Square. Several members offered congratulations to newly appointed Probationary Water Superintendent Dunning. Director of Utilities Schultz provided an update on the American Municipal Power (AMP) Grid Resilience and Innovation Partnerships (GRIP) project application (Lorntz Substation improvements), stating that grant awards should be announced in December or January.

Mr. Salsbury moved, Mr. Eyre seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer