

BRYAN BOARD OF PUBLIC AFFAIRS

May 7, 2024

Board of Public Affairs Chairman Karen Ford opened the meeting of the Bryan Board of Public Affairs with the following members present: Annette Schreiner, Richard Long, James Salsbury, and Robert Eyre. Also present were: Director of Utilities Derek Schultz, Bryan City Council Member John Betts, and Clerk-Treasurer John Lehner.

Mr. Long moved, Mr. Eyre seconded, to approve the minutes of the Regular Meeting held on April 16, 2024, as written. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 8, 2024, titled,

RECOGNIZING NATIONAL DRINKING WATER WEEK, MAY 5-11, 2024, AND THE ESSENTIAL ROLE WATER PLAYS IN OUR DAILY LIVES

was presented and read by title only. Director of Utilities Schultz explained that for 40 years, the American Water Works Association has used National Drinking Water Week to recognize the vital role water plays in our daily lives, and requested that the Board recognize it, as well.

Mr. Eyre moved, Ms. Schreiner seconded, to pass Resolution No. 8, 2024. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 9, 2024, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE A MASTER SERVICE AGREEMENT WITH WILLIS TOWERS WATSON US LLC FOR A COMPENSATION MARKET ASSESSMENT AND OTHER ASSOCIATED SERVICES

was presented and read by title only. Director of Utilities Schultz explained that the last compensation plan the Board had prepared was in 2016, and that he and Human Resources Director Tricia Lyons had met with representatives of Willis Towers Watson and asked that the Board authorize the agreement at a rate not to exceed \$20,000. The study will take 8-12 weeks and covers all non-bargaining unit employees. Further discussion was held as to the frequency that future studies should occur, with all agreeing that a 3–5-year timeframe was appropriate.

Mr. Long moved, Mr. Salsbury seconded, to pass Resolution No. 9, 2024. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 10, 2024, titled,

**TO FORMALLY ADOPT AND IMPLEMENT THE 17TH EDITION OF
THE AMERICAN PUBLIC POWER ASSOCIATION'S SAFETY
MANUAL FOR THE GUIDANCE AND SAFETY OF ALL EMPLOYEES**

was presented and read by title only. Director of Utilities Schultz explained the American Public Power Association's Safety Manual has been a key tool for public power utility workplace safety programs since 1955. The Board has previously adopted the manual for safety guidance, and Director of Utilities Schultz asked that it continue that practice by adopting the latest updated version.

Mr. Eyre moved, Ms. Schreiner seconded, to pass Resolution No. 10, 2024. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Shreiner moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Board Member Eyre thanked Director of Utilities Schultz for sharing the occasional industry emails, in particular a recent one discussing public utilities and cybersecurity risks. Further discussion was held.

Bryan City Council Member Betts passed along complimentary remarks Bryan resident Steve Cox shared at the previous evening's Bryan City Council meeting.

Mr. Long moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer