

BRYAN BOARD OF PUBLIC AFFAIRS

OCTOBER 5, 2021

Bryan Board of Public Affairs Chairman Tom Sprow opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Jim Salsbury, Richard Long, and Annette Schreiner. Also present were: Director of Utilities Nathan Gardner, Human Resource Director Jackie Schlachter, Administrative Assistant Sylvia Ramos and Deputy Clerk-Treasurer Patricia Buda.

Mr. Long moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held on September 7, 2021 as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Ford seconded, to approve the Clerk-Treasurer's report for the month ending August 31, 2021 as presented by Deputy Clerk-Treasurer Buda. Roll call vote: all ayes; nays, none. Motion carried.

Bryan Development Foundation representative Russ Davies informed the Board of Public Affairs of a proposed open-air, European-style Christmas bazaar located on the courthouse square. It would take place from 4:00 p.m. to 9:00 p.m. on the Fridays, Saturdays and Sundays between Thanksgiving and Christmas, or approximately 12 market days. Mr. Davies asked that the electric service location feeds and metering that are used for the Bryan Jubilee be provided for this event and asked for the Board of Public Affairs' approval. Mr. Davies detailed the type of stalls and vendors that would be participating in the event. His hope is to make this an annual event for the City. Further discussion was held.

Mr. Salsbury moved, Ms. Schreiner seconded, to allow the Bryan Development Foundation use of the electric service location feeds and metering for the above time frame. Roll call vote: all ayes; nays, none. Motion carried.

Trey Shepard of Sawvel and Associates, presented to the Board of Public Affairs the Electric Cost of Service Study that has been in process since 2019. He noted the project was delayed by change in leadership and COVID in 2020. This delay allowed for a revised capital forecast and revenue/expense expectations in 2021. He presented the results of the study with slides showing their analysis of Bryan Municipal Electric rates in a timeline forecasted through 2025. He detailed the suggested rate increase and broke down the rate increase by service: residential, general service and large power. The result of the study suggested Bryan Municipal Utilities implement a multi-year revenue adjustment of no more than (3) percent while monitoring sales volumes, power supply costs and fund balances to maintain cash reserves at seven million dollars. Various questions were asked with further discussion being held. The Board of Public Affairs thanked Mr. Shepard for his thorough and detailed presentation and recommendations.

Resolution No. 31, 2021, titled,

**DESIGNATING THE WEEK OF OCTOBER 3-9 AS PUBLIC POWER WEEK
AND RECOGNIZING BRYAN MUNICIPAL UTILITIES FOR ITS
CONTRIBUTIONS TO OUR COMMUNITY**

was presented and read by title only. Director of Utilities Gardner explained the purpose of Public Power week that is recognized by over 2000 municipal owned utilities.

Mr. Long moved, Mr. Sprow seconded, to pass Resolution No. 31, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested to reclassify Water Treatment Operator III Jimmy Dunning to probationary Water Plant Supervisor with an increase in pay from \$27.51 per hour to \$32.50 per hour effective October 6, 2021, if approved.

Mr. Salsbury moved, Mr. Long seconded, to reclassify Water Treatment Operator III Jimmy Dunning to probationary Water Plant Supervisor with an increase in pay from \$27.51 per hour to \$32.50 per hour effective October 6, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested to move Probationary Local Programming and Production Lead Kris Bryce to regular employment status effective October 7, 2021 with no change in pay. She noted that he has been doing a great job and is always willing to assist others.

Mr. Salsbury moved, Ms. Schreiner seconded to move Local Programming and Production Lead Kris Bryce to regular employment status effective October 7, 2021 with no change in pay. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested the Board of Public Affairs accept the resignation of Engineering Supervisor Bob Carter effective October 15, 2021.

Mr. Salsbury moved, Mr. Long seconded, to accept with regret the resignation of Engineering Supervisor Bob Carter effective October 15, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested permission to post for an Operation Manager position that has been open since January 2021.

Mr. Long moved, Mr. Salsbury seconded, to give permission to post for the Operations Manager position. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested permission to post for a Water Treatment Operator position that is now open as a result of filling the Water Plant Supervisor position.

Mr. Long moved, Mr. Sprow seconded, to allow the posting for a Water Treatment Operator position. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner informed the Board of Public Affairs that the Automatic Metering Infrastructure kick-off meeting went well. The implementation should begin in November 2021 with the hope that the system will be up in running in the spring of 2023. He also noted that at the American Municipal Power conference in September, Bryan retained their at large seat on the Board. He continued that Mayor Schlade maintained a seat on the Ohio Municipal Electric Association Board and that Bryan Municipal Utilities obtained various safety and generation awards.

Board members thanked Russ Davies and Trey Shepard for their presentations. They also were congratulatory of the various awards from the American Municipal Power conference and the commitment from the Bryan Municipal employees.

Mr. Long moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Deputy Clerk-Treasurer