

BRYAN BOARD OF PUBLIC AFFAIRS

MAY 21, 2019

Board of Public Affairs Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Richard Long, and Derek Allen. Tom Sprow was absent. Also present were: Director of Utilities Kevin Maynard, Mayor Carrie Schlade, City Attorney Rhonda Fisher, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Operations Manager Dawn Fitzcharles, Jackie Perry Human Resource Manager, City Council member F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Allen moved, Mr. Long seconded, to approve the minutes of the Regular Meeting held on May 7, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Mr. Long moved, Ms. Ford seconded, to approve the April 30, 2019, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Mr. John Bridenbaugh with the Bryan Wash and Fill addressed the Board regarding the utility costs at the business which were higher in 2018 than in 2017. He noted that he has been working with Bryan Municipal Utilities staff; however, he was questioning splitting the meter and also inquired what was going on with the study. Board member Allen requested he not make any move at this point and allow them time to assess the situation. Director of Utilities Maynard noted that components of the demand plus the energy charge could result in higher bills in specific instances. Further discussion was held.

Resolution No. 23, 2019, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO ADVERTISE FOR BIDS FOR CONSTRUCTION OF THE INDUSTRIAL DRIVE SUBSTATION PROJECT

was presented and read by title only. Director of Utilities Maynard requested permission to advertise for bids for the construction of the Industrial Drive substation project which is replacing the Daggett Substation as recommended by the GPD Group. Further discussion was held noting the estimated completion date is for the first quarter of 2020.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 23, 2019. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Resolution No. 24, 2019, titled,

TO SUPPORT THE BID AWARD FOR THE “2019 STREET IMPROVEMENTS FOR BRYAN NORTH INDUSTRIAL PARK CONNECTING BEMENT STREET AND BRUNICARDI WAY CONSTRUCTION PROJECT” INCLUDING BEMENT STREET AND JOHNSON DRIVE WATER MAIN EXTENSIONS

was presented and read by title only. Director of Utilities Maynard requested support of the Williams County Commissioners to approve the Maumee Valley Planning Organization recommendation to accept the bid from Bryan Excavating, LLC for the 2019 Street Improvements for Bryan North Industrial Park Connecting Bement Street and Brunicardi Way. It was noted that the bid for the project is \$746,610.90 and that the County had received \$300,000 in Community Block Development Grant funds for the project. In addition, the water portion of the project would be approximately \$88,179.18. However, grants to the City will reduce the overall out of pocket to \$14,205.82 from the Water Department Fund. Board member Leng thanked City Engineer Wieland for his assistance in securing grants for the project. Further discussion was held.

Mr. Long moved, Mr. Allen seconded, to pass Resolution No. 24, 2019. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Director of Utilities Maynard asked the Board to consider opposing Ohio House Bill 6 as it infringes on renewable energy credits the City may be able to market and sell for substantial sums.

Resolution No. 25, 2019, titled,

OPPOSING OHIO HOUSE BILL 6

was presented and read by title only. Further discussion was held.

Mr. Long moved, Mr. Salsbury seconded, to pass Resolution No. 25, 2019. Roll call vote: all ayes; nays, none. Allen abstained. Motion carried. Sprow absent.

It was noted that it may be beneficial to ask Bryan City Council to pass a similar resolution opposing Ohio House Bill 6.

Human Resource Director Perry requested the Board’s permission to hire Heath Grim as a probationary IT Technician/Help Desk Support pending the successful completion of the employment screening at a rate of \$25.00 per hour effective June 17, 2019. Further discussion was held.

Mr. Salsbury moved, Mr. Allen seconded, to hire Heath Grim as a probationary IT Technician/Help Desk Support pending the successful completion of the employment screening at a rate of \$25.00 per hour effective June 17, 2019. Roll call vote: all ayes; nays, none. Sprow absent.

Human Resource Director Perry then requested to hire Clayton Rupp as a Temporary, Part-time Seasonal Laborer for the Water Department at a rate of \$9.00 per hour effective June 3, 2019. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to hire Clayton Rupp as a Temporary, Part-time Seasonal Laborer for the Water Department at a rate of \$9.00 per hour effective June 3, 2019. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Due to continually rising programming costs, Communications Superintendent Ferrell led a discussion regarding the need to increase cable rates. The proposed increase is \$4.00 per month for the basic and extended basic offerings and \$1.00 per month for digital basic. However, to entice customers who have Bryan Municipal Utilities extended basic cable and Internet, he proposed a discounted rate of \$4.00 on the extended basic cable portion. The offering would be extended to existing and future customers who subscribe to both Bryan Municipal Utilities extended basic cable and Internet service. Further discussion was held regarding the intent to bring a resolution to the Board for approval.

Mr. Long moved, Mr. Allen seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Director of Utilities Maynard informed Council of an informational meeting being held this evening at 7:00 p.m. at the Church of Jesus Christ of Latter Day Saints located at 515 Townline Road, Bryan, Ohio. The meeting is to share information with Bryan residents regarding the upcoming Townline Road Water Main Replacement project.

Mayor Schlade mentioned that she had received a letter of thanks for mutual aid that had been deployed as a result of the recent Shelby, Ohio tornado.

A brief recess was taken.

Ms. Ford moved, Mr. Long seconded, to go into Executive Session to discuss property acquisition at 5:54 p.m. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Asked to attend were: Mayor Schlade, Director of Utilities Maynard, City Attorney Fisher, Operations Director Fitzcharles, and Clerk-Treasurer Rode.

Mr. Long moved, Ms. Ford seconded to adjourn Executive Session at 6:13 p.m. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Mr. Long moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Chairman of the Board

Clerk-Treasurer